Board Meeting

16th February 2023

10.30am

Corran Halls, Oban

Present Andrew Nisbet, Chair

Mairi Coleman, Vice Chair

Kevin Anderson, Chief Officer

Diane McMillan, Business Support Manager

Lorna Whyte, Area Operations Manager

Cllr Maurice Corry

Paul Ashworth, Commercial Manager

Alex Edmonstone, AS & CL Manager

Joined by Skype

Mary Watt, Trade Union Representative

Cllr William Sinclair

Cllr Ian MacQuire

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| **No.** | **Item** |
| 1. | **Apologies**  Discussion took place around Board Member attendance and roles. Clarification of employee rep’s role will be discussed outside of Board Meeting. |
| 2. | **Any Other Competent Business to be Considered at end of Meeting**  Helensburgh Pool Staff Award  Battle of Atlantic |
| 3. | **Declaration of Interest**  Mairi declared that her company, MacLeod Construction, is the named contractor for Council maintenance works which includes liveArgyll facilities. |
| 4. | **Minutes of previous meeting 08.12.2022**  Minutes were agreed and proposed by Mairi, seconded by Maurice. |
| 5. | **Business and Performance Sub Committee 19.01.2023**  **Restricted** |
| 6. | **Finance Update**  **Restricted** |
| 7. | **Budget Outlook 23/24**  **Restricted** |
| 8. | **Priorities and Proposals for Change**  **Restricted** |
| 9. | **Performance Scorecard**  Kevin ran through the detail of the scorecard.  Alex explained next steps for drilling down to team level and reviewing data.  **Motion**  The board were asked to note the content of the report.  **Decision**  The board noted the content of the report. |
| 10. | **Dunoon Business Improvement District**  Kevin explained the changes of the exemption criteria put in place by Dunoon BID. Kevin has met with the chair of the group to explain our situation and position. Cost pressures need to be taken into account  **Motion**  The board were asked to note the content of the report and agreed to vote NO  **Decision**  The board noted the content of the report and agreed to vote NO  Kevin will meet again with the chair to explain our position |
| 11. | **Risk Register**  Diane advised the board on changes to the risk register.  **Motion**  The board were asked to note the content of the report.  **Decision**  The board noted the content of the report. |
| 12. | **Licence Extract Review**  Diane gave an overview of extracts from the Licence Agreement relating to repairs, utilities and restricted activities to refresh Board members of the detail and both parties responsibilities within the Agreement.  **Motion**  The board were asked to note the content of the report.  **Decision**  The board noted the content of the report. |
| 13. | **PAYG Pricing Review**  Discussion had on the detail of the pricing review  **Motion**  The board were asked to note the content of the report and approve the proposed pricing schedule for 23-24  **Decision**  The board noted the content of the report and approved the new pricing schedule for 23-24 |
| 14. | **Schedule of Meeting Dates**  Agreed to change the date of the next meeting. Diane will arrange a new date. |
| 15. | **AOCB**  **Restricted** |
| 16. | **Date of next meeting**  To be confirmed |