Board Meeting

18 August 2022

10am

Skype

Present Andrew Nisbet, Chair

Mairi Coleman, Vice Chair

Councillor, Maurice Corry

Councillor, Ian MacQuire

Kevin Anderson, General Manager

Nicola Hackett, Business Development Manager

Lorna Whyte, Business Operations Manager

Diane McMillan, Business Support Manager

Gillian MacFarlane, Minutes

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| **No.** | **Item** |
| 1. | **Apologies**  Mary Watt, Trade Union Representative |
| 2. | **Any Other Competent Business to be Considered at end of Meeting**  Helensburgh Swimming Club |
| 3. | **Declaration of Interest**  Nothing declared. |
| 4. | **Minutes of Previous meeting 20.04.22**  **Motion**  The minutes of the previous board meeting were proposed by Andrew Nisbet, and seconded by Kevin Anderson.  **Decision**  The minutes were agreed. |
| 5. | **Finance and Audit Sub Committee 10.06.22**  **Motion**  The minutes from the previous Finance and Audit Sub Committee meeting were proposed by Andrew Nesbit, and seconded by Mairi Coleman.  **Decision**  The minutes were agreed. |
| 6. | **Audit Process**  **Restricted** |
| 7. | **Funding Request**  **Restricted** |
| 8. | **Risk Register**  DMM presented the board with the up to date risk register advising that this will be a standing agenda item for Board and Sub Committee meetings.  DMM advised the board on amendments to the register.  **Motion**  The board were asked to note the content of the report.  **Decision**  The board noted the content of the report. |
| 9. | **Board Governance**  **Sub Committee Nominations**  DMM advised the board of the requirement to nominate new members to attend as members of both the Finance and Audit Sub Committee and the Business and Performance Sub Committee.  **Finance and Audit Sub Committee**  **Motion**  Andrew Nisbet nominated Councillor Maurice Corry, and Mairi Coleman seconded this nomination.  **Decision**  The board agreed with the nomination  **Business and Performance Sub Committee**  **Motion**  Andrew Nisbet nominated Councillor Ian MacQuire, Mairi Coleman seconded this nomination.  **Decision**  The board agreed with the nomination  **Independent Board Member**  DMM advised the board of the requirement to recruit an Independent Member to the board. In addition to the prior agreed nomination committee, Councillor Corry will attend along with a Council trustee.  **Motion**  The board were asked to agree to the nomination process for an Independent Board Member  **Decision**  The board agreed to the nomination process |
| 10. | **LiveArgyll Scorecard Overview**  **Restricted** |
| 11. | **Annual Report**  NH presented the Annual Report to the board, requesting feedback.  AN suggested that it may be easier to read in landscape. NH noted the suggestion.  **Motion**  The board were asked to note the content of the report.  **Decision**  The board noted the content of the report |
| 12. | **Helensburgh Waterfront Development**  **Restricted** |
| 13. | **AOCB**  LW advised the board that we are continuing to communicate with Helensburgh Swimming Club around usage of the pool. LW confirmed that designated access times have been offered and agreed.  Maurice Corry requested that given the funding received from the Naval Base in Helensburgh that a room within the new facility be named in dedication to the base. KA advised that he would discuss this with the Council Liaison Officer. |
| 14. | **Schedule of Meeting dates**  The next meeting of the board is due on 24.11.22. Due to this coinciding with a full council meeting a further date will be issued. |
| 15. | The meeting closed at 12.28pm |