Board Meeting

20 April 2022

10am

Skype

Present Andrew Nisbet, Chair

Councillor Jim Anderson

 Councillor Graham Hardie

 Kevin Anderson, General Manager

 Nicola Hackett, Business Development Manager

Lorna Whyte, Area Operations Manager

Mary Watt, Trade Union Representative

Laura MacNeil, Minutes

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| **No.** | **Item** |
| 1. | **Apologies**Diane McMillan, Mairi Coleman, Audrey Forrest  |
| 2. | **Any Other Competent Business to be Considered at end of Meeting**Change of structure of future board meetings |
| 3. | **Declaration of Interest**Nothing declared. |
| 4.  | **Minutes of Previous meeting 25.01.2022**Previous minutes were agreed. |
| 5. | **Finance and Audit Sub Committee 30.03.2022**Minutes from Finance and Audit Sub Committee meeting were agreed. |
| 6.  | **Finance****Restricted** |
| 7. | **Business Planning and Engagement** **Restricted** |
| 8.  | **Business Development Update****Restricted** |
| 9.  | **Business Operations Update****Restricted**  |
| 10.  | **Projects Update****Restricted** |
| 11. | **Schedule of Meeting Dates**Approved |
| 12. | **AOCB**Thanks was given to Jim, Graham and Audrey for their service on the board for the past 4 years. KA thanked all members for their support.**Change to structure of Board members meeting**It was proposed to change the structure of meetings to allow linking back to business plan. This will make meetings more about policies, performance and strategy. There will be less formal reports and more encouragement for discussion. Currently, in the process of changing SMT meeting approach too. The monitoring of progress and scorecards reporting format will be able to be extracted from the system.**Motion**The board were asked to agree the proposal for change to the structure of the meetings.**Decision**The board agreed to the proposed changes. |
| 13.  | **Date of next meeting**Wednesday 22nd June 2022 – possibly in Helensburgh area to visit facility.  |
| 15. | **Close of meeting**The meeting closed at 12.15pm |