Board Meeting

08 December 2022

10.30am

Teams

Present Andrew Nisbet, Chair

Mairi Coleman, Vice Chair

Councillor, Maurice Corry

Councillor, Ian MacQuire

Councillor, William Sinclair

Kevin Anderson, General Manager

Nicola Hackett, Business Development Manager

Lorna Whyte, Business Operations Manager

Diane McMillan, Business Support Manager

Gillian MacFarlane, Minutes

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| **No.** | **Item** |
| 1. | **Apologies**  Mary Watt, Trade Union Representative |
| 2. | **Any Other Competent Business to be Considered at end of Meeting**  No other business declared |
| 3. | **Declaration of Interest**  Nothing declared. |
| 4. | **Minutes of Previous meeting 18.08.22**  **Motion**  The minutes from the previous board meeting were proposed by Mairi  Coleman, and seconded by Maurice Corry.  **Decision**  The minutes were agreed. |
| 5. | **Finance and Audit Sub Committee 251022**  **Motion**  The minutes from the previous Finance and Audit Sub Committee meeting  were proposed by Andrew Nisbet, and seconded by Maurice Corry.  **Decision**  The minutes were agreed.  **Final Accounts**  **Motion**  The Board were asked to note the content of the report  **Decision**  The board noted the content of the report. |
| 6. | **Revenue Budget 22/23 (R)**  **Restricted** |
| 7. | **Budget Outlook (R)**  **Restricted** |
| 8. | **Service Specification / License**  Kevin advised the board that he will be working alongside council colleagues  to review the Service Specification and License to ensure it continues to be  fit for purpose  **Motion**  The board were asked to note the content of the report.  **Decision**  The board noted the content of the report. |
| 9. | **Performance Scorecard**  Lorna and Nicola advised the board on the detail of the performance  scorecard.  **Motion**  The board were asked to note the content of the report.  **Decision**  The board noted the content of the report |
| 10. | **Risk Register**  Diane advised the board on changes to the risk register.  **Motion**  The board were asked to note the content of the report.  **Decision**  The board noted the content of the report. |
| 11. | **Code of Conduct**  Diane presented the Code of Conduct for Directors Policy to the board.  Diane advised the board that this heading would become a standard agenda  item.  **Motion**  The board were asked to approve the content of the policy.  **Decision**  The board approved the policy. |
| 12. | **CLD Partnership Plan**  Nicola presented the board with the proposed CLD partnership plan and  Annual report.  **Motion**  The board were asked to approve the proposed plan and annual report.  **Decision**  The board approved the plan and annual report. |
| 13. | **Active Schools Partnership Agreement (R)**  **Restricted** |
| 14. | **SAMP**  Kevin presented the Service Asset Management Plan to the board, detailing  the content and advising that this plan belongs to Argyll and Bute Council,  who advise liveArgyll on requirements and associated budgets.  **Motion**  The board were asked to note the content of the report  **Decision**  The board noted the content of the report |
| 15. | **Schedule of Meeting Dates**  Diane advised that the next meeting date on the schedule is unsuitable due  to being a full Council meeting. Next meeting to be arranged for Thursday 16 February 2023, @10.30am in Corran Halls, Oban.  Meeting request to all will follow.  **Motion**  The board were asked to agree the proposed schedule of meetings.  **Decision**  The board agreed the schedule of meetings. |
| 16. | **AOCB**  **Restricted** |
| 17. | **Date of next meeting**  Thursday 16 February 2023, Corran Halls, Oban. |
| 18. | **Meeting Closed**  The meeting closed at 12.31pm |