



Board Meeting
 20th August 2019
 10.30am
 Corran Halls

Present: Andrew Nisbet, Independent Board Member
 Mairi Coleman, Independent Board Member
 Charles Brodie, Chair (Skype)
 Councillor Graham Hardie
 Councillor Jim Anderson
 Councillor Jim Lynch
 Kevin Anderson, General Manager
 Diane McMillan, Business Support Officer
 Nicola Hackett, Business Development Manager
 Pat McCann Business Operations Manager

No.	Item
1.	Apologies Mary Watt
2.	Any Other Competent Business to be Considered at end of Meeting
3.	Declaration of Interest Andrew Nisbet declared a non-financial interest in respect of Victoria Halls Storage Project and advised he was a member of the Helensburgh Arts Society.
4.	Minutes From Board Meeting 240419 The minutes from the previous board meeting were proposed by Andrew Nisbet and seconded by Mairi Coleman Decision The minutes were approved
5.	Finance and Sub Committee 260219 Motion Board was asked to agree the new earmarked reserve proposals Decision The Board agreed the update. Draft Annual Financial Statements Motion Board was asked to agree that the Trading Account Audit be incorporated into Group Audit. Decision All Board members agreed to incorporate into the Group Audit
6.	Change to Standing Orders Motion Board was asked to agree the proposed changes to the Standing Orders to better reflect attendance at Board Meeting Decision:

	Board agreed to the change of Standing Order. For future Board Meetings a quorum of 4 members is required and 2 members for Sub Committees
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7.	Risk Register Update Motion Board asked to note the content of the risk register and to agree no changes from previous version Decision: Board agreed the detail of the risk register
8.	Liaison Reports Restricted
9.	Annual Report Restricted
10.	Business Development Update Restricted
11.	Business Operations Update Restricted
12.	Schedule of Meeting Dates Dates and venues were circulated
13.	Date of next meeting 20th November 2019, Queens Hall, Dunoon