



Board Meeting
29 November 2023
10.30am
Argyll House, Dunoon

Present Andrew Nisbet, Chair
Mairi Coleman, Vice Chair
Kevin Anderson, Chief Officer
Cllr William Sinclair
Benjamin Jones
Paul Ashworth, Services & Support Manager
Alex Edmonstone, Commercial Operations Manager

Joined by Teams Cllr Maurice Corry
Cllr Ian MacQuire
Gillian Munro, Minutes

No.	Item
1.	Apologies No apologies.
2.	Any Other Competent Business to be Considered at end of Meeting Dunoon Presents HMI Inspection for CLD
3.	Declaration of Interest Mairi advised that MacLeod Construction Ltd are tendering for the roofing work at LCC. This was noted. Agreed no conflict of interest.
4.	Minutes of previous meeting 30.08.23 Minutes were agreed and proposed by Benjamin Jones and seconded by William Sinclair.
5.	Business & Performance Sub Committee 25.10.23 Minutes of Business & Performance Sub Committee Motion The Board were asked to agree the minutes of the sub-committee. Decision The minutes were agreed by the Board.

6. R	Financial Outlook 23/24 Restricted
7. R	Membership Pricing Model Restricted
8. R	Budget 24/25 – Cost of Services Restricted
9. R	Annual Services Payment – Balancing Actions Restricted
10.R	Performance Scorecard Restricted
11. R	<p>Risk Register Review Nov 23 The Board were advised of changes to the risk register and the associated risk levels.</p> <p>Motion The Board were asked to note the detail provided in the updated paper.</p> <p>Decision The Board noted the detail provided. Add mitigation regarding Safeguarding protocols that are in place and update.</p>
12. R	Safeguarding Policy Review Restricted
14.	<p>Schedule of Meeting Dates</p> <p>All proposed dates were agreed.</p>
15. R	<p>AOCB Restricted</p> <p>HMI Inspection of CLD The Board were advised the next meeting is 08/01/24 and everything is on schedule to be in place including the CLD plan.</p> <p>Motion The Board were asked to note the upcoming inspection.</p> <p>Decision The Board discussed and noted the upcoming inspection.</p> <p>Eilidh Petro – Accountant The Board appreciate all Eilidh’s work she has carried out while with liveArgyll.</p>

	<p>Temporary arrangements for Eilidh to still complete the VAT return. Any financial gaps will be picked up by Kevin and Paul in the interim until a new accountant is in place.</p> <p>Cllr Ian MacQuire Ian advised the Board he will be stepping down from the Board due to work commitments. The Chair acknowledged Ian's contributions and wished him well.</p>
16	<p>Date of next meeting 29th February 2024 – Corran Halls, Oban</p>