

# TRUSTEE VACANCY APPLICATION PACK



liveargyll.co.uk

# ABOUT US

Established in 2017, liveArgyll is a charitable trust that provides sport, leisure, recreation and cultural opportunities for the communities of Argyll and Bute. Over the years the trust has grown and now delivers a wide range of services including leisure facilities; halls, events and community centres; libraries, archives and museum; Active Schools; sports development and Community Learning, with the wellbeing of the people of Argyll and Bute being at the forefront of the work it does.

# liveArgyll MANAGEMENT TEAM

## Senior Management Team

Kevin Anderson

**Chief Officer**

Alex Edmonstone

**Comercial Operations Manager**

Paul Ashworth

**Service and Support Manager**

## Management Team

Colin Crichton

**Area Operations Manager  
Helensburgh & Lomond**

Robert Judge

**Area Operations Manager  
Kintyre & Islay**

David Campbell

**Acting Area Operations  
Manager Bute & Cowal**

Diane McMillan

**Senior  
Governance and  
Administration  
Officer**

Christine Smith

**Company  
Accountant**

Marius Huysamer

**Property  
& Projects  
Manager**

Gillian MacFarlane

**Senior HR  
Officer**

Rhona Grant

**Community  
Learning  
Manager and  
Adult Learning  
Team Leader**

# THE ORGANISATION

LiveArgyll is a not-for-profit charitable company, limited by guarantee.

(Charity No SC047545)

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We have 6 Directors/Trustees on our Board, all of whom are volunteers who support the strategic direction and governance of the company led by Kevin Anderson, Chief Officer.

## OUR VISION

**“Our communities and visitors lead richer and more active lives.”**

# OUR VALUES

## EMPLOYEES

The trust values all employees. Through investment we will maximise their potential, helping them to achieve their career aspirations and deliver high quality customer service that exceeds expectations

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## CUSTOMER SERVICE

We are passionate about delivering the highest level of customer service

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## SAFETY

Ensuring the health and safety of employees and customers, going above and beyond legal requirements to provide a safe environment for all

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## INCLUSIVE

Continuing to adopt an inclusive approach, recognising and respecting the needs of all within our communities

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## EXPERTISE

The trust will continuously build and enhance the knowledge and expertise of its workforce and strategic partners to deliver high quality services that respond to our customers' needs

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## EQUALITY

Maintaining in depth policies and procedures to ensure equality in the workplace and for customers alike

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## DEVELOPMENT

A continuous cycle of improving and introducing new products, services or processes

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## INNOVATION

Understanding the need to be innovative across all areas of the business to reach and deliver new benchmarks in service delivery

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## ASPIRATION

The trust has a culture of being aspirational and will strive to challenge its status and align itself with continuous improvement and examples of best practice

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# LEISURE AND LIBRARY TRUSTS MATTER...

## Why Charitable Trusts are great!



Charitable Trusts come in all shapes and sizes but they all have two things in common; to do good and make things better, and liveArgyll is no different as a local charity operating within Argyll and Bute.

Every penny made is reinvested back into local facilities and programmes. This cross-subsidy approach distinguishes the model from other public leisure services because profit generating activities subsidise non-profit generating activities such as health and wellbeing, libraries and outreach programmes. With a combined turnover of £2 billion a year, that's a lot of money going back into the local economy. It also enables income from users who can afford to pay to be ring-fenced to subsidise access to activities.

Importantly, Trusts don't have shareholders and they are not private businesses. liveArgyll is run by board members from the local community. liveArgyll work in partnership with the Council, we listen to communities and are fully transparent. Each trust delivers slightly different programmes which reflect the need within the community. It's not just councils our members partner with however. Partnership working is part of our DNA and we work with health and social care partners and other third sector organisations and charities both at local and national level.

## How do Charitable Trusts make a difference?

Why do Trusts do what they do? Because all 113 Trusts across the UK share a passion to improve social, mental and physical wellbeing and the difference they make together is remarkable. Improving people's health and wellbeing means reducing the cost of treatment and care later in life. It can help reduce crime and improve educational outcomes as well as increasing personal happiness. That carries a social value of £1.5 billion.

This figure is from the Social Value calculator developed by Sheffield Hallam University in partnership with 4global and Experian. The social value calculator measures 15 outcomes grouped under 4 categories:

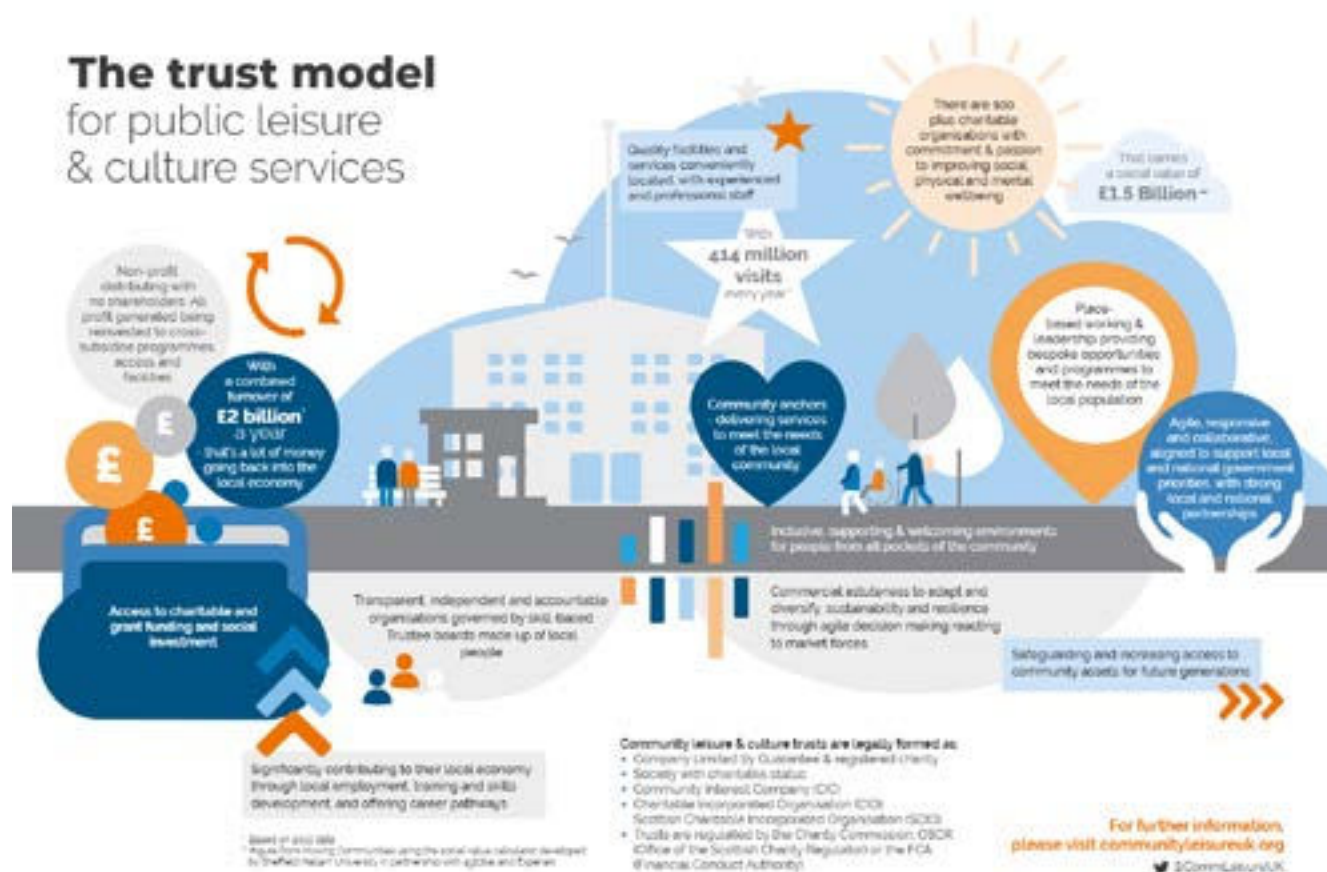
- Physical and mental health
- Mental wellbeing
- Individual development
- Social and Community development

This is an impressive figure but it is hard to convey or even imagine the thousands of individual lives changed for the better each year. From people now living healthier lives after embarking on their fitness journey to those living happier lives being part of a creative programme.



# LEISURE AND LIBRARY TRUSTS MATTER...

## The trust model for public leisure & culture services





# ROLE PROFILE

## DIRECTOR/TRUSTEE

The role of the Board is to offer strategic guidance, challenge, and support to the Chief Officer and senior managers and provide input and scrutiny that ensures liveArgyll is a well governed charity that is working to provide engaging and meaningful services to our communities in a way that is significant and sustainable. We have on average 4 Board meetings a year along with Sub Committees for Finance and Audit and Business and Performance.

We are looking for a new Director/Trustee to join our Board on a voluntary basis, where you will join other like-minded individuals who are passionate about our communities and who all play an integral part in the governance, strategic direction and growth of our organisation, and contribute to our mission. Awareness of the political and economic landscape of the area would be a benefit and a financial background would be advantageous. You will not be involved in the day to day running of services or be responsible for any staff, our paid managers will take care of the business.

### Main Duties of Director/Trustee

- to ensure that the organisation complies with its governing document, law, and any other relevant legislation or regulations.
- to ensure that the organisation pursues its objectives as defined in its governing document.
- to ensure the organisation applies its resources exclusively in pursuance of its objectives,
- to contribute actively to the role in giving firm strategic direction to the organisation, setting overall policy,
- to safeguard the good name and values of the organisation.
- to oversee the financial stability of the organisation.
- to attend all board and relevant sub-committee meetings, and to read papers in advance of meetings.
- to keep informed about the activities of the organisation and wider issues which affect its work.



# ROLE PROFILE

## DIRECTOR/TRUSTEE

### Application notes

**Each Director/Trustee must have:**

- A commitment to the organisation and its objectives.
- An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship.
- A willingness to devote the necessary time and effort to their duties as a trustee.
- An ability to think strategically.
- Good, independent judgment.

Further information about our organisation including our current board members can be found on our website [liveargyll.co.uk](http://liveargyll.co.uk)

If you would like an informal discussion with the Chair or General Manager, or have any general queries regarding these roles, please get in touch with

**Diane McMillan, Senior Governance and Administration Officer at**

**[diane.mcmillan@liveargyll.co.uk](mailto:diane.mcmillan@liveargyll.co.uk)**

Trustees have overall control of a charity and are responsible for making sure it's doing what it was set up to do. They may be known by other titles, such as: directors; board members; committee members. Whatever they are called, trustees are the people who lead the charity and decide how it is run."

## TO APPLY

If you would like to apply,  
applications comprising a covering letter  
and CV should be submitted to

**Diane McMillan, Senior Governance and  
Administration Officer at**  
**[diane.mcmillan@liveargyll.co.uk](mailto:diane.mcmillan@liveargyll.co.uk)**

We look forward to hearing from you.

## NEXT STEPS

Once we receive your CV this will be shared  
with the Appointments Panel and then,  
assuming all is in order, arrangements will be  
made for an informal interview/discussion